

**Beartooth Recreational Trails Association (BRTA)
Board of Directors Meeting
January 13, 2021**

BRTA Board of Directors meeting held via Zoom. Meeting called to order at 6:30 p.m. by President Jones.

Board Directors Present: Terry Jones (President), Jennifer Drinkwalter (Vice-President), John Clayton (Secretary), Bill Foisy (Treasurer), Doug Anderson, Marci Dye, Heidi Gilbert, Pete Hinmon, Marv Keller, Tom Kohley, Anita Philipsborn, Dan Seifert.

Board Directors Absent: Derek Stiegemeier.

Welcome and Guests: no guests.

Announcements/Upcoming Events

- Winter operations remain closed without snow.

Minutes: Bill moved, and John seconded, to **adopt the minutes** of December 9, as distributed to the Board. The motion carried on a voice vote.

Treasurer's Report: John moved, and Jennifer seconded, to **adopt the treasurer's report**. The motion carried on a voice vote.

- We received several large general donations at the end of the year.
- We provided information in response to a random State workers compensation audit.
- Specifically, the report included:
 - Year to date profit and loss for the adopted budget, April 1, 2020 – March 31, 2021, to include through December 2020 income of \$38,954 versus \$65,600 budgeted, expenses of \$60,994 versus \$81,540 budgeted, and net income of -\$21,990 versus -\$15,940 budgeted.
 - Transaction List by Date, December 2020.
 - Checking account report with a balance of \$14,327 as of December 31, 2020.
 - Savings account report with a balance of \$52,722 as of December 31, 2020.
 - Savings (capital reserve) account report with a balance of \$18,001 as of December 31, 2020.

Old Business:

- Terry reminded committee chairs to have members complete Conflict of Interest forms. The board will then certify.
- A yield sign on the Highway 78 multi use path was stolen; Bill and Mike Taylor will reinstall.
- Derek will work on the strategic plan for next meeting.

Outside Committee Updates

- None

Standing Committees

Summer Trails: Supplementing a lengthy written report, Dan highlighted grant proposals: the Montana Tourism grant has been submitted, and a team is working on a Trails Stewardship grant due Feb 1. The bike group will have a proposal for the board next month re: work with Red Lodge Mountain. Some Americorps volunteers may currently be available for light trail projects; we suggested some, although this seems to be a one-time-only opportunity.

Winter Trails:

Supplementing a written report, Doug highlighted:

- The Garlow property paperwork is basically done, access complete, signs and a map coming.
- When it snows, groomers will be out as many days as possible.
- West Fork traffic is high (300 people in 24 days), and people like the new gate and parking.
- XCulinary will happen Feb. 27, Tom said. Vendors will be spread out to reduce crowding. Public Health has approved the plan. The board has no concerns.
- Marci asked for thoughts about lessons. They're leaning toward Feb. 6 and 13, with small groups because the center will be crowded. Do we set priorities for kids to invite?
- Terry will submit the RTP grant application soon.

Marketing:

Supplementing a written report, John said everything is fine. Doug said he really liked the new business cards. If you have hiking pictures, please send to Jennifer and Heidi so that we can put something on social media.

Community Bicycle Program: They gave out four bikes at Christmas. They may do a "bike donation day" in the spring. We still need a board member to take over for Doug.

Event Committees

- Filmfest: For a \$150 donation to WWA, we will offer a free virtual filmfest to our members, encouraging them to make a donation, probably January 29–31. Tom will pass WWA's marketing materials to Jennifer and Heidi, who will promote on social media.

New business:

Bill moved, and John seconded, that we **approve a Memorandum of Understanding with the Red Lodge Area Community Foundation** for the Ruth Sheller Endowment Fund as previously circulated to the board. The MOU formalizes the motion we passed last month. The motion carried on a voice vote.

Doug moved, and Marv seconded, that we **approve a Memorandum of Understanding with the William C. Garlow Trust** for expansion of the Nordic Center onto Garlow's land, as previously circulated to the board. The motion carried on a voice vote.

Dan moved, and Marv seconded, that we **apply for a Montana Trail Stewardship Grant Program** grant of up to \$50,000 for work in Coal Miners Park; with a 10 percent match requirement, BRTA would be funding up to \$5,000. The motion carried on a voice vote.

Next Meeting/Adjourn We will meet on Wednesday, February 10, 2021, 6:30 p.m., probably again via Zoom. Meeting adjourned at 7:39 pm by President Jones.

Certification of Minutes

Minutes prepared by John Clayton, Secretary.

Certification of minutes approved by the Board of Directors:

Terry Jones

Terry Jones, President

2/10/2021

Date adopted by the Board of Directors